

**Avila Beach Community Foundation  
Board Meeting – October 24, 2019 – 3:30 pm  
Avila Beach Community Center  
MEETING MINUTES**

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**Trustee Members Present:**

Vice President: Cyndy Lakowske  
Bev Aho  
Lucinda Borchard  
Joe Caradonna  
Patrick Corrigan  
Percy Jones  
Barbara Nicholson  
Ellen Pitrowski  
Brooke Salvini

**Staff:**

Executive Director: Rick Cohen  
Project Specialist: Stephanie Rowe

**Other**

**Trustee Members Absent**

President: Mike Ginn  
Secretary: Gary Maier  
Treasurer: Richard Zacky  
Saul Goldberg  
Paul Prather

1. **Meeting was called to order at 3:35 pm by Cyndy Lakowske**
2. **Roll Call by Stephanie Rowe**
3. **Introductions -**
  - a. Guests - None
4. **Consent Items:**

**Ellen Pitrowski made a motion to accept the following consent items, Lucinda Borchard seconded, and all approved.**

  - a. Minutes from July 2019 Board Meeting
  - b. August Financial Report
  - c. UBS September Portfolio Report - \$2,293,878 value as of 9/30/19
5. **Activities and Project Updates:**
  - a. **Public Art Unveiling Overview**
    - Stephanie reported that the unveiling celebration was on October 5<sup>th</sup> at the Central Coast Aquarium.
    - There was about 60 people who attended the event.

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- Thank you to Bev Aho, Gary Maier and Joe Caradonna who helped with set-up and break-down.
- Colleen Gnos spoke about the murals, titled, “Avila Beach Ocean Stewardship, Past and Present” and the meaning behind the art. Supervisor Adam Hill also spoke briefly.

**b. Pathpoint Situation**

- Rick reported that Pathpoint, the organization contracted for seasonal beach clean-up services, did not submit a grant application for 2020.
- As a reminder, this past summer season, the Pathpoint services were paid for by a \$5,000 grant from Chevron and the remaining \$4,000 balance came from the Foundation’s discretionary fund.
- Rick mentioned to Pathpoint that they needed to apply for funding for 2020.
- Pathpoint reported that they are prohibited from using grant monies.
- Rick asked the board to think about whether they would like to use the Foundation’s discretionary fund to pay for the clean-up services.
- This item will be on the next meeting agenda for discussion.

**c. Check Co-signers**

- Rick reported that check co-signer laws have changed for safety and security purposes. More personal information is now required to be a co-signor.
- Rick collected the new forms from the trustees who agreed to be co-signors.

**d. State Bill AB5 – Independent contractor vs. employee**

- Rick reported that a new California law that takes effect January 1st sets new limits for the classification of independent contractors. He noted that his role as executive director and Stephanie’s role as project specialist are currently classified as independent contractors.
- He asked trustee, Ellen Pitrowski, to research whether the roles should be classified as employees based on the new rules.
- Ellen reported that based on the criteria, she felt comfortable continuing with the roles as independent contractors. It was suggested that Rick and Stephanie sign a statement of agreement.
- **Cyndy Lakowske motioned to ask Ellen Pitrowski to draft a document that states Rick Cohen’s and Stephanie Rowe’s intent to continue as independent contractors for the Foundation. Bev Aho seconded and all approved.**

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**6. Foundation Reporting, Planning and Action Items:**

**a. Determine Percentage and Amount for 2020 Grant Allocation**

- The portfolio value as of October 1, 2019 is \$2,273,705. The three year rolling portfolio average value equals \$2,220,954. The range of grant giving has been 2.5% to 4% in the past 11 years.
- **Lucinda Borchard motioned to allocate up to \$66,000 (2.97%) for grant funding in 2020. Ellen Pitrowski seconded and all approved.**

**7. Other Business:**

- a. Grant Applicant Ranking Forms** - Rick reminded the trustees that their completed grant applicant ranking forms are due to him by Thursday, October 31<sup>st</sup>.
- b. Business Cards** - Rick distributed Foundation business cards for the trustees who wanted them.
- c. 2019 Financial Contributions** – Cyndy thanked the trustees for their generous contributions.
- d. Trustee Intention Forms** – Rick reminded the trustees to submit their 2020 Intentions Form as soon as possible.

**8. Adjourn Meeting** – Cyndy Lakowske adjourned Business Meeting at 4:07 pm.

**9. New Grant Application Presentations for 2020 Funding:**

**A. Noor Foundation – Abe Lincoln, Mitch Massey**

**Requested:** \$4,000

**Project:** Subsidize medical services for low income Avila Beach residents

Funding would be used in support of SLO Noor patients who reside in Avila Beach. SLO Noor clinics provided services to 25 Avila Beach residents at 57 visits in 2018, totaling a cost of \$5,700. The funds would be used for a significant amount of service costs which include clinic supplies and expenses, labs and diagnostics, medical and dental clinic rent, and clinic staff payroll.

**B. Operation Surf Central Coast – Amanda Curaza**

**Requested:** \$10,000

**Project:** Program support for veterans

Funding would be used for Operation Surf's local week-long program in Avila Beach scheduled for October 2020. This week will host up to 25 wounded military men and women recovering both locally and from various military hospitals across the nation. Its unique curriculum combines the healing power of the ocean and compassionate mentorship to help them overcome challenges and instill hope.

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**C. Friends of Avila Pier – Tom Swem, Ron Pigeon**

**Requested:** \$11,550

**Project:** Capacity-building for fundraising

Funding would be used to supply “seed” capacity-building funds to help Friends of Avila Pier raise \$2 million from the community to restore the Avila Pier. Funds would be used specifically to develop initial communication tools (both hard copy and digital), to help with the solicitation of major gifts and to raise community awareness about the importance of restoring the Avila Pier.

**D. Port San Luis Harbor District – Natalie Teeter, Chris Munson**

**Requested:** \$25,000

**Project:** Avila Pier and Landing Rehabilitation

The main goal of the project is to rehabilitate the Avila Pier and its landing so that full and safe public access can be restored to the entire pier and its landing. Funding would be used for permitting requirements, project management, and pile and pier repair or replacement. Specifically, the repair or replacement of approximately 40 piles, the repair of the upper pier structure (decking, caps, and stringers), the construction of an ADA corridor along the length of the pier, and the repair (or reconfiguration) of the boat landing at the end of the pier.

**Next Board Meeting is Thursday, November 14, 2019, 4:00pm**

Grantee Applicant Selections

Distribute Ballots to Elect Trustees and Officers for 2020