

**Avila Beach Community Foundation**  
**Board Meeting – October 24, 2024 – 5:00 pm**  
**MEETING MINUTES**

---

**Board Members Present:**

President: Barbara Nicholson  
Treasurer: Patrick Corrigan  
Percy Jones  
Bev Aho  
Joe Caradonna  
Lucinda Borchard

**Staff:**

Executive Director: Rick Rowe  
Project Specialist: Kymberly Fazio

**Trustee Members Absent:**

Ellen Pitrowski  
Deb Pritchard  
Paul Prather

**Other:**

Rick Cohen (guest)  
Tim Luken (guest)

---

**1. Call to Order**

Meeting called to order by Barbara at 5:03 pm

**2. Roll Call**

**3. Introductions:**

**a. Rick Cohen and Tim Luken**

- Barbara re-introduced Rick Cohen to the group. Rick Rowe reminded the Board of Rick Cohen's 15 years of service with the Foundation serving as our executive director. Rick's historical and institutional knowledge of the ABCF will be a great asset to our organization. Rick attended this meeting with the intention of joining the Board as a new trustee.
- Joe introduced Tim Luken to the group. Tim added a few comments regarding his community service and experience as in the public sector where he held various leadership positions within the fire service. Tim is a guest who attended this meeting with the intention of joining the board as a new trustee.

**b. Barbara Nicholson led a moment of silence in memory of Saul Goldberg.**

- Percy announced that on **Saturday, November 16<sup>th</sup>** there will be a "hob nob" in honor of Saul Goldberg. "Hob nobs" were a regular practice for his family over the years. Saul's wife, Carol and his family will hold Saul's final "hob nob" from **2:00-4:00 pm** at the Indian Hill's Clubhouse in San Luis Bay Estates. All board members are welcome to attend to remember and celebrate Saul.
-

**Avila Beach Community Foundation**  
**Board Meeting – October 24, 2024 – 5:00 pm**  
**MEETING MINUTES**

---

---

**4. Consent items**

- a. Minutes from July 2024 board meeting.
- b. Morgan Stanley August – October 2024 portfolio reports - Value as of 9/30/2024  
**\$2,722,864.**

***Percy Jones made a motion to approve; Lucinda seconded and all approved.***

**5. Foundation Updates**

**a. Receipt of Mohler/Moseley \$5,000 donation**

- Annie Mohler and Bill Moseley made their second, unrestricted donation. Could be potential board members? Both are becoming active in the community and deciding where to engage their efforts.

**b. Completion and payment of Richard and Kathleen Zacky water dispenser**

- The Avila Pier water dispenser was installed and the sign has now been installed recognizing the Zacky Family Foundation. Total cost for this project is over the allocated **\$6000** remaining in their restricted fund. Remaining balance will either be covered by Zacky Family or ABCF discretionary funds. Estimated amount is \$1185.87.

**c. Final transition of QuickBooks online invoice system**

- Per Rick Rowe – as of November 1<sup>st</sup> all invoices will be processed utilizing QuickBooks online invoice system. Additionally, all financials will now be sent in QuickBooks format.
- Additionally, we would like to have a few reports be auto-generated and sent to Patrick and Barbara for transparency and oversight of funds.

**d. Report on Avila Beach Town Hall Forum**

- Rick Rowe reported it was a successful event. Open to suggestions about how we might improve format for future events.
- Discussion of where presentations of event could be kept as a repository and resource to attendees. Working with AVAC to see if they will house these documents digitally.
- Rick Cohen mentioned there may be a way to video/voice record the meeting to capture all of the information.

**Avila Beach Community Foundation**  
**Board Meeting – October 24, 2024 – 5:00 pm**  
**MEETING MINUTES**

---

- Joe suggested a short summary/pamphlet from each of the presenters with pointers of their presentation be provided for attendees.
- Percy asked if Dawn or anyone from her office came to us asking about a format? Rick Rowe responded that we communicated that we had a format from previous town hall meetings (made by Rick Cohen) and they decided to go with that.

**e. 2025 grant application distribution**

- Rick Rowe reminded the board members that we received 18 applications for funding and those applications will be distributed digitally by this Friday.
- He also mentioned that Kymberly was able to issue an online grant application process this year.

**f. 2024 grant recipient updates**

- Rick Rowe spoke about NatureTrack receiving a grant for their Wheelchair Trax Systems. Rick reported they did not meet all of our requirements of the ABCF Grant Agreement and that their services did not provide outreach directly to Avila Residents. Lucinda noted a duplication of services and that they were heavily funded by Community Foundation of San Luis Obispo to provide access for their programs and services.

**6. Foundation Action Items**

**a. Consideration of Trustee Candidates Tim Luken and Rick Cohen**

- Tim and Rick were asked to step out of the meeting for a few minutes.
- Barbara led the vote for both Tim and Rick to join the ABCF Board. ***All board members unanimously approved.***
- Rick and Tim were brought back into the meeting and officially welcomed to the ABCF Board.

**b. Determine percentage and amount for 2025 grant funding allocation –**

- This year the total ask for grants is \$112,000 (if we fund all grant applicants 100% of what they are asking for.)
- The Portfolio has had a great year to 18 months. **October 1, 2024 portfolio value of \$2,722,864.**
- **The rolling average for the past three years is \$2,368,987.**
- The range of grant giving has been 2.5% to 4% in the past 10 years.
- The Board voted to allocate 3.5% (up to **\$82,915**) for grants in 2025. ***Percy Jones made a motion to approve; Lucinda seconded and all approved.***

**Avila Beach Community Foundation**  
**Board Meeting – October 24, 2024 – 5:00 pm**  
**MEETING MINUTES**

---

- Bev Aho reminded the group that if we have additional funds, we can allocate some of those, like we did in 2024.
- It was suggested by a few of the Board Members that we invite the two new applicants in to the November 14<sup>th</sup> meeting to introduce themselves and briefly summarize what the how they would utilize grant funds. **ECO SLO and Pacific Wildlife Care** will be asked to attend beginning of our meeting for a “*meet and greet*”.

**7. Other Business**

**a. Grant applicant ranking forms**

- Rick Rowe reminded the Board Members to submit completed grant applicant ranking forms to him and/or Kymberly by Thursday, November 7, 2024. ***This deadline is now (Extended to Sunday, November 10<sup>th</sup>)***

**b. 2025 Trustee Intention Forms**

- Barbara reminded the Board Members that these have been emailed to everyone and they need to be returned to Rick Rowe by November 11<sup>th</sup> to board election at next meeting.

c. It was suggested to add to the agenda for the November meeting a discussion about a dedication/tribute to Saul Goldberg and family by the ABCF.

**d. Annual Board Donations**

- Barbara reminded everyone that annual board donations can be sent to Avila Beach Community Foundation Office, PO Box 297, Avila Beach, CA 93424 or hand delivered directly to Rick or Kymberly at next board meeting. All checks received by Monday, December 23<sup>rd</sup>, 2024 will be deposited before the December 31<sup>st</sup>, 2024.

**8. Adjourn Meeting**

Meeting adjourned by Barbara at 6:22 pm.

**Next meeting is scheduled for Thursday, November 14<sup>th</sup>, 4:00 pm**  
**Grantee applicant selections/awards.**